

**BRIAR CLIFF UNIVERSITY
FIELD EDUCATION PLACEMENT AGREEMENT**

Social Work Internship Agreement between the Department of Social Work of Briar Cliff University and the Student Practicum Agency/Organization
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**The Briar Cliff University Social Work Field Manual is the academic reference for the university's complete explanation and policies for the practicum education. Please complete and sign this contract and email your most current resume to Margarite.Reinert@briarcliff.edu*

Student Name Angie Ambrose

Agency/Organization Transitional Services of Iowa (soon to be Family Access Center)

Internship Instructor/Supervisor Sara Staver

Degree/Initials LMSW **Degree-Granting Institution:** University of Iowa

Years of social work experience post BSW or MSW 6 BSW, 3 MSW

Practicum Start Date: January 11th of 2021 **Practicum End Date:** April 15th of 2021

Director of Field Education Margarite Reinert, LMSW, or Designated Field Liaison

The Director of Field Education/Designated Field Liaison Agrees to:

- Assume responsibility for the overall direction and coordination of the internship program.
- Screen student applicants and assess their readiness for an internship.
- Assist students and agencies in the placement process.
- Assign and approve internship placement based upon the objectives of the educational program and the learning needs of each student.
- Provide guidelines for evaluating the student.
- Coordinate and facilitate midterm and final evaluation meetings.
- Assist the student in applying and integrating theory into practice.
- Act as a resource person for students in regard to questions, resources, and suggestions for learning opportunities.
- Provide orientation and training for agency supervisors/field instructors.
- Be available to students and practicum instructors to facilitate the resolution of problems that may arise.
- Assign a grade for student's internship performance and learning.
- Assume responsibility for removing a student from a placement should that become necessary.

The Internship Instructor/Supervisor Agrees to:

- Be prepared to provide student intern with consistent opportunities of self-exploration for growth, change, transformation, and empowerment.
- Offer student interns opportunities to develop and use skills in generalist social work practice with individuals, groups, families, agency, and the community.
- Support and guide the student intern in their general goals for the year and supervise their beginning generalist development in the nine competencies.
- Provide a formal and in person structured supervisory time with student for 30-60 minutes per week.
- Spend additional time practicing with or observing student intern.
- Provide regular positive and development feedback to student intern.
- Develop a *Competency Practice Behavior and Learning Plan* with student intern at the beginning of the semester, revise as necessary.
- Complete an evaluation the Learning Plan in the midterm and end of the practicum placement.
- Sign student time sheets monthly.

The Student Intern Agrees to:

- Interview with agency practicum instructor to clarify internship educational goals and interests. Provide an updated resume.
- Meet with agency internship instructor/supervisor as required by agency and expectation of BCU program; learn how social work services are provided through the agency to which he/she is assigned; and how this agency is related to other social work services in the community, both public and private.
- Work with individual clients, groups and/or community systems to utilize social work foundation knowledge and practice skills in performing professional tasks.
- Engage as a beginning generalist social worker to become professionally reflective and self-evaluative by identifying, understanding, and accepting his/her attitudes, prejudices, feelings, and practice strengths and limitations, thereby enabling him/her to function in a professional manner.
- Adhere to employee or intern policies of agency.
- Perform practicum social work as requested or agreed upon and complete necessary agency reports and paperwork required for internship practice experience.
- Be aware of the impact of one's own values and ethics and their influence on social work with people of color, women, and other populations at risk.
- Review, internalize and adhere to the National Association of Social Workers' *Code of Ethics*.
- Be in attendance at the agency until the established completion date of the placement at days and times agreed upon by the student and agency supervisor and, if unable to attend, notify the agency supervisor at the start of the day.
- Complete 360 agency hours of internship and 40 hours of Field Seminar coursework. Total number combined of hours = 400 hours.
- Complete an evaluation of the Learning Plan in the midterm and end of the practicum placement.

Nondiscrimination Statement: The agency and the university agree that neither will discriminate against any individual on the basis of age, sex, race, religious belief, national origin, disability, or sexual orientation. This contract may be terminated by the agency or the university without cause, upon providing 30 days written notice.

SIGNED:


Angie M Ambrose (Dec 7, 2020 16:17 CST)

Student

Dec 7, 2020

Date


Sara Scaver (Dec 3, 2020 19:57 CST)

Dec 3, 2020

Internship Instruction/Supervisor

Date

Margarita Reimert, LMSW
11/12/2020

Director of Field Education

Date

Practicum Agency Director (if applicable) Date

Designated Field Liaison Date

BCU FIELD EDUCATION PLACEMENT AGREEMENT CONTRACT 2021

Final Audit Report

2020-12-07

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